

NOTICE OF MEETING

(Prepared in compliance with A.R.S. §§ 38-431.01, 38-431.02 and 38-431.03 (A))

MARICOPA COUNTY SELF-INSURED BENEFITS TRUST FUND BOARD OF TRUSTEES

NOTICE IS HEREBY GIVEN to the general public that the Maricopa County Self-Insured Benefits Trust Fund Board of Trustees will hold a meeting as follows:

**301 W. Jefferson Street
Board of Supervisors Conference Room
10th floor, Maricopa County Administration Building
Phoenix, AZ 85003**

June 7, 2011 at 10:00 a.m. – 12:00 p.m.

The Maricopa County Self-Insured Benefits Trust Fund Board of Trustees may vote to recess into an executive session for the purpose of obtaining legal advice from the Trustee's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03.(A) (3). Special Needs: If any disabled persons need any type of accommodation, they may call the Administrator's office at 602-372-2837 so that arrangements may be made.

AGENDA

1. Welcome and introductions – *Christopher Bradley, Business Strategies and Health Care Programs Director*
2. Presentation and discussion – *Karen Hartman-Tellez, Attorney to Board of Trustees*
 - Open Meeting Law
 - Conflict of Interest Rules
 - Review of Trust document, including discussion of duties of Board of Supervisors, Board of Trustees, and Administrator
 - Review of Plan documents and amendment process
3. Presentation and discussion: Overview of Benefit Programs – *Pat Vancil, Administrator*
4. Presentation and discussion: Financial Review – *Dave Hansen, Benefits Finance Manager*
 - Overview of trust fund financial structure
 - Current financial statement
 - Review financial trend for past two years
5. Presentation and discussion: Prior settlements – *Pat Vancil*
6. Discuss future meeting dates and future agenda items
7. Call to Public
8. Motion to Adjourn

A copy of this Agenda has been posted on the bulletin board of the Clerk of the Maricopa County Board of Supervisors, 1st Floor, 301 West Jefferson Street, Phoenix, Arizona 85003